

## Internship: Assistant Community Manager – English Native

### Company Description:

Open2Digital is an international digital communications agency, composed of a creative, ultra-connected, multicultural team of Social Media Managers, Community Managers, Web Designers and Web Masters. Open2Digital is part of the Open2Europe group, an international PR and Influence firm based in Paris.

### Job Description:

Reporting directly to the International Social Media Manager, you will help with the following tasks for all of our different clients:

- Draft the monthly content plans
- Publish content on social media platforms
- Moderate comments, posts, messages
- Analyse results on social media and draft activity reports
- Monitor industry news and our clients' competitors
- Take part in the conception and set up of specific social media projects such as contests, digital relay of events, partnerships with influencers, etc.

### Qualifications:

You have a Bachelor degree or above in Digital Marketing. You master the English language better than Virginia Woolf and you have no idea what a spelling mistake is. You are connected, active on social media and curious about everything digital. You are well organized, meticulous and a team player. Your creativity knows no limits and you are proactive. You are fluent in French, other languages are a plus.

### Additional Information:

- 4 - 6 months full-time internship based in the Paris Area.
- School agreement only (convention de stage)
- Compensation : 554,40€ + 50% transportation fees

To apply, please send your CV and motivational letter to [oceane@open2europe.com](mailto:oceane@open2europe.com) and state "STAGE CM UK" in the subject line.